

President

- Call all Executive Council meetings.
- Preside over and conduct Council meetings in an effective and business-like manner following accepted parliamentary procedure.
- Chair alternatively with the Vice-President all meetings of the Council.
- Arrange to meet with the staff advisors one or two days before each regularly scheduled Council meeting to discuss agenda items, and prepare an agenda for the meeting.
- Act as an official liaison and/or spokesperson between Student Council and the administration teacher advisors, and staff (teaching and support) members being certain to keep all parties fully and timely informed of any and all developments.
- Submit for approval to the Principal or delegate all directives passed by the Council.
- Authorize all outgoing information pertaining to the Council.
- Have email address for communication purposes, except under extenuating circumstances, and check email at least once per week or at specified times in order to keep informed.
- Ensure that a constitution is in a working draft form and that every Council member has a copy upon assuming his/her position, a copy is placed in the main office and another in the library for student reference purposes.
- Exercise signing authority for documents pertaining to the Council (i.e. amendments to the constitution), and contracts with outside agencies. All contractual obligations of this latter type require the signature of the Principal or her delegate.
- Ensure that elections for next year's Council, both for Executive Members and Grade representatives take place in an effective, and democratic manner, and attempt to ensure that each position will have sufficient nominees to contest the position.
- Ensure that effective preparations are made for a smooth transition from the present Council membership to the newly-elected Council membership so that there will be no confusion or misinformation to interfere with the new Council's effective performance of their duties and exercise of their responsibilities.
- Conduct him/herself at all times in a manner that reflects credit upon the Council and the school by representing the school and its student body before the public in general and before specific organizations (i.e. YRDSB through its elected Trustees and appointed staff, the school administration and its delegates; the School council and its representatives.)